

Kutztown University

## Research Commons at Kutztown University

---

Senate Minutes

Kutztown University Senate

---

Spring 4-24-1990

### Senate Minutes 4-24-90

Kutztown University of Pennsylvania

Follow this and additional works at: <https://research.library.kutztown.edu/senateminutes>

---

Kutztown University  
Kutztown, Pennsylvania

MINUTES OF THE UNIVERSITY SENATE  
April 24, 1990

(Continuation of April 17, 1990 Meeting)

I. Call to Order

J. Schellenberg called the meeting to order at 4:03 P.M. in room 210 de Francesco.

Present were: Margaret M. Apostolos, Rob Astle, William E. Bateman, Gary B. Brey, Mary F. Burkett, James G. Chaney, Mark K. Dinger, Edward J. Earley, Jr., Edward W. Evans, Kathy M. Lynch (for Barry J. Fetterman), Adam Godoy, James M. Hvidding, Paul C. Laincz, E. Annette Mazzaferri, Michael F. Piovane, Marc W. Renzema, Thomas F. Schantz, John P. Schellenberg, Roger S. Whitcomb, Robert J. Wittman.

Absent were: Linda K. Goldberg, Robert A. Gray, H. Albert Margolis, Eileen L. Shultz, David L. Valuska.

Others in attendance were: The Committee on Committees: Pearl M. Briere, A. Charles Clark, Gerard G. Innocenti, Evan J. Kern; Richard H. Rugen, Assistant to the President for Institutional Research and Strategic Planning and Robert G. Rauenzahn, President of AFSCME.

II. Continuation of the report by the Committee on Committees

A. Strategic Planning Committee

W. Bateman moved, M. Apostolos seconded, the proposal on the Strategic Planning Committee. W. Bateman moved, M. Apostolos seconded, to amend the motion by adding a member appointed by APSCUF and the Assistant to the President. Discussion followed over the representation on this committee; whether Financial Aid, the Dean of Advancement, Student Affairs, including the ratio of faculty to administrators, should be included in the membership. The relationship of APSCUF to the Committee on Committees was discussed concerning the appointment of members. The following persons spoke: R. Astle, W. Bateman, G. Brey, M. Burkett, E. Earley, G. Innocenti, K. Lynch, M. Piovane, M. Renzema, R. Rugen, T. Schantz, R. Whitcomb, and R. Wittman.

M. Piovane moved, E. Earley seconded, to amend the amendment by adding a member from each of the following: Vice President for Student Affairs or designee, Vice President for Advancement or designee, and Vice President for Administration and Finance or designee. The motion passed.

P. Laincz moved, E. Earley seconded, to amend the original motion by having APSCUF appoint three members rather than one. The motion passed.

R. Whitcomb moved, E. Evans seconded, to amend the original motion by adding a representative from AFSCME. The motion passed.

R. Astle moved, A. Godoy seconded, to divide the original motion into two separate motions, that is, to vote on membership from Student Affairs, Advancement, and Administration and Finance separately from a vote on additional APSCUF and AFSCME representation. The motion was defeated.

The original motion, with its amendments increasing the membership by adding eight additional positions, was approved.

### III. Old Business

- A. J. Schellenberg introduced the University Senate stenographer, Donna Trabosh. He informed members that the telephone to the new Senate office will become active on Monday, April 30. Reach her at ext. 4675, on Monday, Wednesday and Friday from 10:00 a.m. to 12:00.

- B. Campus Police Firearms

J. Schellenberg reported that President McFarland believes that there must be just cause before security police are permitted to carry firearms. The President plans to meet with the Director of Public Safety about the matter.

- C. Drop and Add

J. Schellenberg reported that the investigation by Chairnet into the Drop and Add proposal, submitted by George Paterno and the Registrar, suggests that we may be heading for a mixed system. Discussion followed on whether an ad hoc committee should be established to look into the situation or whether a committee should be appointed who would report back to the Senate. Discussion continued on whether the suggested changes in Drop and Add are policy and/or mechanical changes.

R. Wittman moved, R. Whitcomb seconded, to request of Chairnet a time frame by which a report could be issued to the Senate on its findings. The motion passed.

J. Schellenberg asked that R. Astle put the Drop and Add system on the Student Government Association agenda so that, when a report comes from Chairnet, a student report can also come from S.G.A.

D. Administration and Professional Unit

A list was distributed of those people from the Administration and Professional Unit who would be eligible for election to the University Senate. Discussion followed as to the accuracy of the list.

R. Wittman suggested a review of the list, available in his office, of individuals including management and others who are considered administrators for internal purposes. J. Schellenberg indicated that the question on how the professional staff is going to be defined for the Committee on Committees will be left up to them.

E. Elections

J. Schellenberg indicated that the willingness-to-serve forms for Senator-At-Large have been distributed. Elections from the colleges have been completed. The following have been elected with three-year terms beginning in the Fall Semester:

College of Liberal Arts and Sciences - Linda Goldberg  
College of Business - David Wagaman  
College of Education - David Peterson  
College of Visual and Performing Arts - James Chaney  
Administrative and Professional Staff - Kathy Lynch

- F. Roger Whitcomb stated that the APSCUF Representative Council wanted it to go on record that they believe very strongly that the Strategic Planning Committee should not be merely a glorified Middle States Review Committee. They propose the creation of a second Middle States review sub-committee charged with preparing and overseeing periodic reviews of the institution as required by the accreditation agency.

IV. New Business

A. May Commencement Candidates

R. Wittman moved, E. Earley seconded, the approval of the list of candidates for degree based upon the following statement presented by R. Wittman:

On behalf of the faculty and the University Senate, I move the approval of all candidates for degree as specified subject to the satisfactory

completion of all requirements for specific degrees as verified by the Registrar of the University.

The motion passed.

B. Faculty Evaluation Review

J. Schellenberg referred to a memo distributed at the last meeting from E. Earley regarding faculty evaluation procedures. E. Earley moved, M. Renzema seconded, that a joint committee be formed comprised of a sub-committee of the University Senate and APSCUF Representative Council to study instruments and procedures that are used throughout the university to evaluate faculty members.

R. Whitcomb moved, G. Brey seconded, to table the matter until such time as the APSCUF Representative Council can have an opportunity to meet and discuss the situation. The motion passed.

C. Research Committee

W. Bateman moved, E. Evans seconded, to untable the Research Committee recommendation. The motion passed. W. Bateman reported that both the Professional Development Committee and the Research Committee recommended that they be separate entities, both reporting directly to the University Senate.

J. Schellenberg questioned whether the Senate can proceed with the Research Committee report until the report on the Professional Development Committee is heard. R. Whitcomb moved, R. Wittman seconded, to retable the motion. The motion passed.

D. Financial Aid Committee

W. Bateman moved, E. Evans seconded, the approval of a seven person Financial Aid Committee. E. Kern explained that the Committee on Committees believes that the current Financial Aid Committee is too large. The proposal identifies the basic members needed. R. Astle moved, A. Godoy seconded, that the Senate accept a membership of seventeen similar to the current committee. E. Earley called point of order on the motion. Discussion continued over the need for additional members to the Committee. W. Bateman explained that the director of the Financial Aid Committee could request experts to attend meetings when needed in lieu of increasing the size of the committee.

R. Whitcomb moved, P. Laincz seconded, to amend the motion to increase the number of student representatives on the committee to three, including non-traditional and minority students. The amendment passed.

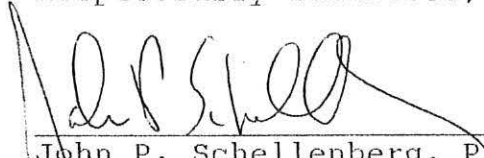
The original motion including the amendment to now make it a nine member committee passed.

V. Adjournment

J. Schellenberg announced that the next meeting of the University Senate will be Thursday, May 3, 1990.

T. Schantz moved, R. Wittman seconded, that the meeting be adjourned. The motion passed at 5:55 p.m.

Respectfully submitted,

  
\_\_\_\_\_  
John P. Schellenberg, President

  
\_\_\_\_\_  
E. Annette Mazzaferri, Secretary